GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Public Services – Finance Department- Re-issue of Andhra Pradesh Treasury and Accounts (Gazetted) Service Rules –Notification - Orders Issued.

FINANCE (ADMN.I) DEPARTMENT

G.O.MS.No. 27 **Dated: 03-05-2021.**

Read the following:-

1. G.O. Ms.No.953, General Administration (Rules) Department, dated 29-06-1962
2. G.O. Ms.No.343, Finance & Planning (FW.Admn.I) Department, dated 14-12-1987
3. G.O. Ms.No.116, Finance & Planning (FW.Admn.I) Department, dated 02-05-1988
4. G.O. Ms.No.32, Finance & Planning (FW.Admn.I) Department, dated 29-01-1994
5. G.O. Ms.No.20, Finance & Planning (FW.Admn.I) Department, dated 28-02-1998
6. G.O. Ms.No.272, Finance (SMPC) Department, dated 20-09-2006
7. G.O. Ms.No.161, Finance (Admn.I) Department, dated 07-07-2007
8. G.O. Ms.No.116, Finance (Admn.I) Department, dated 30-07-2018
9. APPSC Lr.No.374/R&R/2020, dated 15-02-2021

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ORDER :

The following notification shall be published in the Andhra Pradesh Gazette.

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and of all other powers hereunto enabling the Governor of Andhra Pradesh & in supersession of the orders issued in the references cited, the Governor of Andhra Pradesh hereby makes the following Special Rules for the Andhra Pradesh Treasury and Accounts (Gazetted) Services.

1. Short Title:

These Rules may be called the Andhra Pradesh Treasury and Accounts (Gazetted) Service Rules, 2020.

2. Constitution:

The Treasuries and Accounts Department shall consist of the following branches:

1. **Branch-I:** Comprises offices of the Director of Treasuries & Accounts and Accounts Branches in Heads of Departments including Capital Region Treasury (CRT).
2. **Branch-II:** Comprises District Treasuries, Divisional Sub Treasuries and Sub Treasuries across the State.

Category of Posts:

The Services of Treasuries & Accounts Department, shall consist the following categories and each category will include the posts indicated therein

Category 1 : Director of Treasuries and Accounts (DTA).

Category 2 : Additional Director.

Category 3 : Joint Director.

Category 4 :

(a) Deputy Director in the Directorate of Treasuries & Accounts and District Treasuries.

(b) Chief Accounts Officers in the offices of Head of Departments.

Category 5 :

(a) Assistant Director in the Directorate of Treasuries & Accounts and District Treasuries.

(b) Assistant Director in the O/o Divisional Sub Treasury (Vijayawada, Tirupati and Rajahmundry).

(c) Accounts Officer in the Accounts Branches in Head of Departments.

Category 6 :

(a) Assistant Treasury Officers in the Directorate of Treasuries &Accounts, District Treasuries and Divisional Sub Treasuries.

(b) Assistant Accounts Officers in Accounts Branches in the Head of Departments.

Category 7 :

(a) Junior Accounts Officers (JAOs) in the O/o Directorate of Treasuries and Accounts and Accounts Branches in Head of Departments.

(b) Sub Treasury Officers in District Treasuries, Divisional SubTreasuries and Sub Treasuries

3. Method of Appointment :

Sl. No.	Category	Method of Appointment	Appointing Authority
1	Director of Treasuries and Accounts(DTA)	By promotion from Category 2 i.e., Additional Director of Treasuries and Accounts Service. If no suitable qualified member is available for promotion from Category 2, by Recruitment by transfer of a member holding the post of Joint Secretary to Government in Finance Dept. Or Financial Advisor to Government with passing of TAS Examination Part-I & II.	Government
2	Additional Director	By promotion from Category 3 i.e., Joint Director (JD) of Treasuries and Accounts Service.	Government

3	Joint Director (JD)	By promotion from Category 4 i.e., Deputy Director(DD) / Chief Accounts Officer (CAO) of Treasuries and Accounts Service or by recruitment by transfer of member holding the post of Assistant Secretary to Government in the Finance Department of the Secretariat with passing of TAS Examination Part-I & II and having at least (2) years experience as Assistant Secretary to Government. Provided that at any time, there shall not be more than one Assistant Secretary (AS) of Finance Secretariat Department be working as Joint Director (JD) and further recruitment from among such Assistant Secretary (AS) shall be made only if a vacancy arises in the post held by such Assistant Secretary (AS).	Government
4	Deputy Director(DD) / Chief Accounts Officer (CAO)	By promotion from Category 5 i.e., Assistant Director (AD) / Accounts Officer (AO) of Treasuries and Accounts Service.	Government
5	Assistant Director(AD) /Accounts Officer (AO)	1. By promotion from Category 6 i.e., Assistant Treasury Officer (ATO) / Assistant Accounts Officer (AAO) of Treasuries and Accounts Service. 2. Appointment by transfer from the Category of Section Officers (SO) /Personal Secretary (P.S.) to Secretary to Government in the Finance Department. a) Provided that the appointment by transfer from the Category of Section Officers, Personal Secretary (P.S.) to Secretary to Government shall be against the third vacancy in a unit of seven successive vacancies and the remaining six vacancies shall be filled up by promotion from Category 6 of the Treasuries and Accounts Service. b) Provided further that, the vacancies meant for Section Officers / Personal Secretary (P.S.) to Secretary to Government of Finance Department shall be filled	Government

		up by promotion from Category 6 of Treasuries & Accounts Department, if no qualified and suitable Section Officers Government /Personal Secretary (P.S.) to Secretary to Government is available / opted for appointment by Transfer.	
6	Assistant Treasury Officer (ATO)/ Assistant Accounts Officer	1. By direct recruitment by A.P. Public Service Commission (APPSC) 2. Appointment by transfer from the Category 7 i.e., Sub Treasury Officer / Junior Accounts Officer of Treasuries and Accounts Service and Assistant Section Officer of Finance Secretariat Department (For the post of AAO only in the Directorate and in HODs i.e. (AAO). The Office of the Director of Treasuries and Accounts and Accounts Branches in the Offices of Heads of the Departments) who is having (6) years of service as Assistant Section Officer (ASO) and passed TAS examination Part-I. Provided that, at any time, there shall not be more than one Assistant Section Officer (ASO) of Finance Secretariat Department be working as Assistant Accounts Officer (AAO) and further recruitment from among such Assistant Section Officer (ASO) shall be made only if a vacancy arises in the post held by such Assistant Section Officer (ASO). Provided further that the appointment by direct recruitment and by transfer shall be in the following order. 1st Vacancy: Direct Recruitment (DR) 2nd Vacancy: Sub Treasury Officer (STO) 3rd Vacancy: Sub Treasury Officer (STO) 4th Vacancy: Junior Accounts Officer (JAO) 5th Vacancy : Direct Recruitment (DR) 6th Vacancy: Sub Treasury Officer (STO) 7th Vacancy: Sub Treasury Officer (STO) 8th Vacancy: Direct Recruitment (DR) 9th Vacancy: Junior Accounts Officer (JAO)	Director of Treasuries and Accounts

		10th Vacancy: Sub Treasury Officer (STO) 11th Vacancy: Direct Recruitment (DR) 12th Vacancy: Sub Treasury Officer (STO) 13th Vacancy: Junior Accounts Officer (JAO) 14th Vacancy: Sub Treasury Officer (STO) 15th Vacancy: Direct Recruitment (DR) 16th Vacancy: Sub Treasury Officer(STO) 17th Vacancy: Junior Accounts Officer (JAO) 18th Vacancy: Direct Recruitment (DR) 19th Vacancy: Junior Accounts Officer (JAO) 20th Vacancy: Sub Treasury Officer(STO) The Assistant Section Officer (ASO) opted for Assistant Accounts Officer (AAO) will be posted against 2nd general vacancy meant in that panel year for Sub Treasury Officer (STO)/ Junior Accounts Officer (JAO) and if no candidate is opted for, the same shall be filled up with regular candidates from Sub Treasury Officer (STO)/Junior Accounts Officer (JAO) against which the vacancy was proposed to be filled up. Provided after that the above rotation shall not apply to the post reserved to be filled by the Assistant Section Officer (ASO) of Finance Secretariat Department.	
7	Junior Accounts Officer (JAO) / Sub Treasury Officer (STO)	(a) Junior Accounts Officer: Appointment by transfer from the category of Senior Accountants in O/o the Directorate of Treasuries and Accounts and Accounts Branches in Head of Departments. (b) Sub Treasury Officer: Appointment by transfer from the category of Senior Accountants of respective Zones in Branch – II.	Director of Treasuries and Accounts

4. Appointments, Postings and Transfers

(a) All Appointments, postings and transfers of persons belonging to Category 1 to 5 shall be made by the Government and those persons belonging to Categories 6 and 7 shall be made by the Directorate of Treasuries and Accounts.

(b) For the purpose of direct recruitment, appointment by transfer, discharge from Service, seniority, postings and transfers and such other matters as may be

specified by the State Government for Categories 1 to 5, the unit shall be the State of Andhra Pradesh.

(c) For the purpose of direct recruitment, appointment by transfer, discharge from Service, seniority, postings and transfers and such other matters as may be specified by the State Government of Category 6, shall be as follows:

Multi Zone–I: Comprising the Districts of Srikakulam, Vizianagaram, Visakhapatnam, East Godavari, West Godavari and Krishna.

Multi Zone-II : Comprising the Districts of Guntur, Prakasam, SPSR Nellore, Kurnool, Y.S.R. Kadapa, Chittoor, and Anantapuramu.

(d) For the purpose of appointment by transfer, discharge from Service, seniority in postings and transfers and such other matters as may be specified by the State Government from time to time for Category 7, shall be as follows:

	Post	Unit of Appointment
A	Sub Treasury Officer in District Treasury and Sub Treasuries.	Respective Zones, Divisional Sub Treasuries
B	Junior Accounts Officer in O/o. The Directorate of Treasuries and Accounts and Accounts Branches in Heads of the Departments.	Directorate of Treasuries and Accounts and Accounts Branches in Heads of the Departments.

(e) Minimum Service for Promotion/appointment by transfer, no member of service is eligible for Promotion/appointment by transfer from the lower category, Class or grade to the next higher category, unless he has put in not less than (2) years in such lower category, class or grade. (G.O.Ms. No.175 General Administration (Ser.A) Dept. Dt.27.11.2017).

5. Selection Grade Posts:

The post in the Category 1 i.e., Director of Treasuries and Accounts shall be regarded as Selection Grade Post and appointment to the said post shall be made on grounds of merit and ability. Seniority being considered only where merit and ability are approximately equal.

6. Rule of Reservation:

The rule of reservation of appointments (General Rule 22) shall apply to appointment by direct recruitment to Category 6, provided that the reservation for the Physically Handicapped persons shall be restricted to the Orthopedically Handicapped persons only, in view of the technical requirement of the Department. General Rules of the State Government for recruitment/promotion issued from time to time shall apply with regard to rule of reservation.

7. Age:

General Rules of the State Government for recruitment shall apply with regard to age.

8. Qualifications:

No Person shall be eligible for appointment to the category specified in column (1) of the following table, by the method specified in the corresponding entry to the

column (2) thereof unless he / she passes the qualifications specified in the corresponding entry in Column (3).

Sl.No.	Category	Mode of Appointment	Qualifications
1	Category –1	(i) By promotion from category 2. (ii) Recruitment by transfer from the category of Joint Secretary to Government in Finance Department.	Must have passed TAS Examination Part -I & II
2	Category –2	(i) By promotion from Category 3.	
3	Category –3	(i) By promotion from Category 4. (ii) Recruitment by transfer from the category of Assistant Secretary to Government in Finance Department.	(i) Must have passed TAS Examination Part -I & II (ii) Must have put in a minimum service of (02) years in the category of Assistant Secretary to Government in Finance Department.
4	Category –4	(i) By Promotion from Category-5	
5	Category –5 Assistant Director /District Treasury Officers /Accounts Officer	(i) By Promotion from Category -6 (ii) Recruitment by transfer from the category of Section Officer / PS to Secretary from Finance Department.	Must have passed TAS Examination Part -I & II
6	Category –6 Assistant Treasury Officers/ Assistant Accounts	(i) Direct Recruitment	(i) Must possess a degree from any recognized university in India established by Act of any State Govt. Or incorporate by or under Central

	Officers		Act or State Act or any other equivalent qualification and the maximum age limitis as prescribed by the Government from time to time. (ii) Must pass Accounts Tests Subordinate Officers Part I and II during the period of probation. (iii) Must pass TAS Exam Part I during the period of probation.
		(ii) By promotion from Category-7	(i) Must have passed TAS Exam Part–I, those who were appointed after14.12.1988 as per amendment issued to G.O. Ms. No. 316 Fin &Plg (FW Admn-I) Dept, dt.14.12.1988. (ii) Must have undergone Treasury Training for a period of six (6) weeks in respect of Junior Accounts Officer (JAO) in Branch-I.
		(iii) Recruitment by transfer from the category of Assistant Section Officer	(i) Must have passed TAS Exam Part –I, those who were appointed after 14.12.1988 as per amendment issued to G.O. Ms. No. 316 Fin &Plg (FW.Admn-I) Dept, dt.14.12.1988.

			(ii) Must have put in a minimum service of six (06) years in the category of Assistant Section Officer.
7	Category-7 (a) Sub Treasury Officers (STO) in Branch-II	i) By promotion from the category of Senior Accountant	(i) Must have passed Accounts Test for Subordinate Office Part – I & II (ii) Must have passed Treasuries and Accounts Service Examination Part – I those who were appointed after 14.12.1988 as per amendment issued to G.O.Ms. No. 316 Fin & Plg. (FW. Admn– I) Department, Dated 14.12. 1988 (iii) Must have undergone STOs Training for a period of 8 weeks and (iv) Must have worked as Senior Accountant for a period not less than 2 years. (G.O. Ms. No.175 General Administration (Ser.A) Dept. Dt. 27.11.2017).
	(b) Junior Accounts Officer Branch-I	By promotion from the category of Senior Accountant /UD steno of respective Branch	(i) Must have passed Accounts Test for Subordinate Officers Part – I & II (ii) Must have passed Treasuries and Accounts Service Examination Part –

			I those who were appointed after 14.12.1988 as per amendment issued to G.O.Ms. No. 316 Fin & Plg. (FW.Admn– I) Department, Dated 14.12.1988. iii) Must have worked as Senior Accountant for a period not less than two (2) years (Minimum service for promotion / appointment by transfer), as per G.O. Ms. No.175 General Administration (Ser.A) Dept., Dt.27.11.2017.

9. Probation:

Every person appointed to a category by direct recruitment shall be on probation for a total period of two (2) years on duty within a continuous period of three (3) years and every person appointed to any category by promotion or transfer, shall be on probation for a total period of one (1) year on duty within a continuous period of two (2) years.

10. Training:

(a) Every person appointed by direct recruitment to Category 6 shall undergo training for a period of forty five (45) weeks at APHRDI.

(b) A Section Officer/Personal Secretary (P.S.) to Secretary to Government appointment by transfer from Finance Department to Category 5 and the Junior Accounts Officer of the Office of the Director of Treasuries and Accounts including those in the Accounts wing in other Head of Departments appointed to Category 6 shall undergo treasury training for a period of six (6) weeks.

(c) Every person appointed to the Service by direct recruitment to Category 6 shall before the commencement of training execute an agreement bond that he shall serve the Department for a period of three (3) years after the completion of Training referred to in Sub Rule (a). He / She will be liable to refund the Government the pay and allowance or any other remuneration received by him in addition to the amount spent by the Government on his training etc.,

(i) If he / she fails to serve the Department for aperiod of three (3) years after the completion of his training for any reason.

(ii) If he / she discontinues the training or is discharged from training course for misconduct or any other reason.

(iii) If he / she secures any other employment elsewhere other than the State Government.

(d) The period of training shall count as duty period for the purposes of Probation, Increment, Leave and Pension / CPS (Contributory Pension Scheme).

11. Tests:

Every person appointed by Direct Recruitment to the Category 6 shall pass Treasuries and Accounts Service Examination Part - I and Accounts Test for Subordinate Officers Part I and II within the period of probation.

12. Savings:

a) The Andhra Pradesh Treasuries and Accounts Service Rules as amended from time to time issued in G.O.Ms. No. 953 GAD,Dated 29.06.1962 are repealed.

b) Provided that nothing in these rules shall affect the appointments made in accordance with the repealed rules.

c) In case of any controversy about the Rules, the Government in Finance Department is the final authority to take up final decision.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

SHAMSHER SINGH RAWAT
PRINCIPAL SECRETARY TO GOVERNMENT

To
The Director of Treasuries and Accounts, A.P., Ibrahimpatnam,
The Secretary, APPSC, Vijayawada.
The G.A. (DPC) Department, AP Secretariat.
The Law (I) Department, AP Secretariat.
The Commissioner, Printing, Stationary Purchase, Andhra Pradesh, Muthyalampadu, Vijayawada for publication of the notification in the A.P. Extraordinary Gazettee with a request to supply 50 copies.
Copy to
SF/SCs. (974750)

// FORWARDED :: BY ORDER //

SECTION OFFICER